



**Present:** Joe Sensenbrenner, John Surdyk, Greg Dombrowski, Charlie Saeman, Jonathan Lipp, Oscar Mireles, John Grande, Missy Tracy, Lynette Fons, Jim Yehle, Laura Peck, Frank Peregrine, Pablo Sanchez, Betty Harris Custer, Sarah Marty, Everett Mitchell, Bryan Chan, Mike Verveer, Julie Marriott (call-in)

**Absent Excused:** Katie Dowling-Marcus, Anna Burish, Jim Matras, Shawn Guse, Roberta Gassman, Ana Hooker, Hanah Jon Taylor

**Staff:** Chris Vogel, Mett Beckler, Tim Sauers, Emily Gruenewald, Tracy Niesen Breunig, Ed Holmes, Jacquie Goetz, Iva Ugrcic

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#### Action Items:

1. Capital Fund Campaign Talking Points to be send out to the entire board – Gruenewald & Ugrcic
  2. Schedule Board Lunch & Learn session – Ugrcic
  3. Test the BoardBookit voting system – Ugrcic
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#### Call to Order

The motion was called to order at 4 PM. A quorum was present.

#### Consent Agenda approval

- Minutes of November 26<sup>th</sup>, 2019
- Chair's Report
- Executive Team's Report
- Search Committee Update

Mireles/Lipp motion to approve the consent agenda. Motion passed on a voice vote. All in favor.

#### BoardBookit – New Board Portal

Ugrcic briefly introduced new Board portal and played the 5min long User Into video followed by Q&A. The timeline expected for the Board to be fully transitioned into BoardBookit is end of March 2020.

#### Closed Session

Dombrowski/Yehle motion to move into the closed session based on Article III, Sec. 4 of the By Laws of Overture Center Foundation, to discuss these agenda items for consideration of matters in which private personal financial information may be at issue, or for consideration of matters related to business activities which, if discussed publicly, could adversely affect the business of Overture or negotiations or strategy; to judicial proceedings and consultation with counsel regarding the same. The motion passed on a voice vote. All in favor.

**Governance Committee Report** - Charlie Saeman, Governance Chair  
Revise Committee Charters/Bylaws - Betty Harris Custer, Board Chair

Sanchez/Saeman motion to revise committee charters followed by a discussion. The motion passed on a voice vote. All in favor.

**Finance Committee Report** - John Surdyk, Finance Chair and Chris Vogel, CFO/COO  
December Financial Statements

*Please be advised the open session of all OCF Board and committee meetings are recorded for administration purposes only. Closed sessions will not be recorded. Once minutes for each meeting are updated and complete, all recordings are deleted.*

**Development Committee Report** - Katie Dowling Marcus, Development Chair  
Capital Fund Cabinet Recommendation - Emily Gruenewald, VP of Development

Saeman/Surdyk motion to approve the Capital Fund Cabinet Recommendation followed by a discussion. The motion passed on a voice vote. All in favor.

**Executive Session** - Betty Harris Custer, Chair  
No executive session.

### **Adjourn**

Surdyk/Verveer motion to adjourn the meeting at 6 PM. The motion passed on a voice vote. All in favor.

### **Upcoming events and dates to note**

- Building Committee – Friday, January 31<sup>st</sup> at 2 PM
- Celebration of Life for Sandra Gajic – Saturday, February 8<sup>th</sup> at 2 PM
- Strategic Initiatives Committee – Tuesday, February 11<sup>th</sup> at 4 PM
- Development Committee – Wednesday, February 12<sup>th</sup> at 9 AM
- Governance and Nominations Committee – Thursday, February 13<sup>th</sup> at 8:30 AM
- Capital Fund Cabinet – Thursday, February 13<sup>th</sup> at 3:30 PM
- Finance Committee – Monday, February 24<sup>th</sup> at 8 AM
- Executive Committee – Thursday, February 27<sup>th</sup> at 4 PM
- Finance Committee – Monday, March 16<sup>th</sup> at 8 AM
- Resident Company Advisory Committee – Tuesday, March 17<sup>th</sup> at 12 PM
- Gratitude Day – Tuesday, March 24<sup>th</sup> at 2:30 PM
- Board of Directors - Tuesday, March 24<sup>th</sup> at 4 PM